

October, 2021

REPORT OF VIOLATION OF THE DECLARATION AND REGULATIONS

Mail or E-Mail to:
Village at Stiles Point HOA
c/o Knisley Management
Post Office Box 972
Mt. Pleasant, SC 29465
Email: knisleyt@aol.com
Telephone: 843-224-1822

Before the violation/complaint will be processed, the violation form must be properly completed with all pertinent information, all required addresses and all contact information supplied. The form must be delivered to the Association at the address listed above. Every effort will be made to keep the name of the reporting party confidential.

If you are reporting a violation of the Declaration or Regulations by another homeowner or several violations by homeowners you must provide the following information and complete a complaint form for each. Complaints will only be reviewed if a complaint form is properly filed and includes the following:

1. Property address, lot number and name of person who appears not to be in compliance (if available).
2. A full written description of the alleged violation. (Example: fence constructed without ADC approval, dogs running loose or barking continuously, portable basketball goals not being stored out of sight, unsightly yards, etc.)
3. Date that complaint is being filed.
4. Contact information for the individual filing the report in case of further questions and to check on compliance.

When complaints or notices of violations are received from concerned or affected homeowners, they are examined to verify validity of the violation (and, where necessary, someone is sent to investigate the complaint by visiting the property). If, after this review, it is determined that there is a violation and that the Association should take action, the noncompliant homeowner is notified in writing that they are in violation and provided with a reasonable period in which to remedy the violation. (Normally, any portions of the Declaration or Regulations that apply are attached to this correspondence.)

If, after the period for compliance has expired, the homeowner has made no reasonable effort to comply, notice is sent that failure to comply will result in further action by the Association, which may include the involvement of the Association's attorney. They are notified that the cost of any action by the Association to assume compliance will, as set out in the Declaration, become their cost and that it will be added to the Association's continuous lien on that owner's lot. The homeowner is also made aware of the fact that the Association is authorized by the Declaration, if it is determined by the Board of the Association to be prudent, to enter the property to remedy the violation or to bring legal action to force their compliance and that all of the Association's cost in these actions can and will be added to the Association's lien on their lot/home as well. The Association will only take action of this nature when the HOA Board determines that this type of action is appropriate and prudent.

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REPORT OF VIOLATION OF THE DECLARATION AND REGULATIONS

(Every effort will be made to keep the name and address of the person reporting confidential.)

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c/o Knisley Management
Post Office Box 972
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Email: knisleyt@aol.com

Date of Report: _____

Name of Complainant: _____ Lot# (if known): _____

Address: _____ City _____ County _____

Daytime phone: _____ Email: _____

Name of Homeowner in Violation (if known): _____

Address of Violation: _____ Lot# (if known): _____

Written description of violation including date and time of complaint: _____

Signature required: _____

Association Use Only:

Name: _____ Email Address: _____

Mailing Address: _____ City _____ State _____ Zip _____

Property Address: _____

Violation: _____

1st _____ 2nd _____ 3rd _____ 4th _____ 5th _____

Violation: _____

1st _____ 2nd _____ 3rd _____ 4th _____ 5th _____

Violation: _____

1st _____ 2nd _____ 3rd _____ 4th _____ 5th _____